

**EXAMINING BOARD OF PROFESSIONAL GEOLOGISTS,  
HYDROLOGISTS AND SOIL SCIENTISTS  
PROFESSIONAL SOIL SCIENTISTS SECTION  
MINUTES  
MADISON, WISCONSIN  
AUGUST 25, 1999**

**PRESENT:** Tracy Benzel, Wayne Lindgren, Patrick McGuire, and Jerry Tyler

**STAFF PRESENT:** Alfred Hall, Bill Black, and Jan Neitzel

**CALL TO ORDER**

The meeting was called to order at 1:51p.m. by Pat McGuire. A quorum of 4 members was present.

**ADOPTION OF AGENDA**

**MOTION:** Jerry Tyler moved, seconded by Wayne Lindgren, to approve the agenda. Motion carried unanimously.

**APPROVAL OF MINUTES (July 14, 1999)**

**MOTION:** Wayne Lindgren moved, seconded by Jerry Tyler, to approve the minutes. Motion carried unanimously.

**ADMINISTRATIVE REPORT**

**Bureau Directors Report**

**Application Processing**

The Section discussed ways of improving the application review process. The Section agreed on the following procedure.

1. Copies of applications would be sent to each Section member for review, who would then return it to the Department.
2. The Department would then send the same copies of applications to a second section member for review.

If either of the reviewers would have any questions regarding the applicant's information, the file would be held at either step 1 or 2 until the next Section meeting.

**MOTION:** Jerry Tyler moved, seconded by Wayne Lindgren, to have copies of applications sent to the Section members for review and to have all

applications with questions held until the next Section meeting. Motion carried unanimously.

The Section agreed that at the September 9, 1999, meeting they will discuss the process of application review and will compile a list of acceptable courses and work experience.

#### Documentation of Communication on Behalf of the Section/Board

Communication on behalf of the Section will be managed by the Department of Regulation and Licensing.

#### Professional Soil Scientists Section Roster July 1999

The Section received a copy of the July 1999 roster.

#### 2000 Meeting Dates (Please come prepared to approve)

The Section received a copy of the year 2000 meeting dates.

**MOTION:** Wayne Lindgren, moved, seconded by Jerry Tyler, to accept the meeting dates for the year 2000. Motion carried unanimously.

#### Procedures for Air Travel

Alfred Hall explained the memo dated July 9, 1999, relating to travel arrangements needed by the Section members. Mr. Hall recommended that all arrangements be made through Roxanne Peterson.

### **LEGISLATIVE UPDATE**

Nothing to report.

### **ADMINISTRATIVE RULES UPDATE**

#### **SCR 99-088 Senate Committee on Economic Development, Housing and Government Operations Report**

Nothing to report.

#### **Discussion of the Definition of Supervision**

The Section discussed the definition of supervisor and agreed to add “or anybody the Section feels is qualified as a soil scientist”.

**MOTION:** Wayne Lindgren moved, seconded by Jerry Tyler, to add to the definition of supervisor to read: A soil scientist or anybody the Section feels is qualified as a soil scientist, and is in a position to overrule or reject the professional work of the applicant.” Motion carried unanimously.

## **EXAMINATION ISSUES**

### **Website Information**

The Section discussed the proposed website information and will add requirements to include: 15 hours of core classes, or 45 hours per quarter, and 3 hours of related courses may be used to complete the remaining 30 hours

**MOTION:** Wayne Lindgren moved, seconded by Jerry Tyler, to accept the proposed website information as amended. Motion carried unanimously.

### **Examination Update**

Darwin Tichenor advised the Section that there are no applications for the October examination.

The Section was informed the soil science tests are scheduled for March 25 and October 21, 2000.

Darwin Tichenor discussed the Section's options regarding the soil science examination administered outside of Wisconsin.

**MOTION:** Wayne Lindgren moved to accept Arpax-administered soil science exams. Motion died due to lack of a second.

Darwin Tichenor requested that the Section prepare guidelines regarding soil science applicants taking the fundamentals and principals soil science exam outside of Wisconsin.

The Section discussed such guidelines and agreed that an applicant for licensure in Wisconsin may use the fundamentals and principles examinations in another state under specific conditions.

**MOTION:** Jerry Tyler moved, seconded by Wayne Lindgren, to accept the fundamentals and principles examinations taken in another state, provided that 1) the state has a soil science examining board, 2) the exams are administered by the soil science board of the other state, 3) or in states without a soil science examining board a request may be made prior to taking the exam, 4) a licensed board (not soil science) approved by the Department of Regulation and Licensing of Wisconsin administers the examination. Motion carried unanimously

## **PRACTICE ISSUES**

### **Certified Remediation Professional, 4/21/99, Blanchard**

The Section will discuss the certification of remediation professionals at the September 9, 1999, meeting.

## **NATIONAL MEETING**

### **Council of Soil Science Examiners Meeting (6/10-13/99), College Station, TX Update, Tyler**

Jerry Tyler reported the Council of Soil Science Examiners wrote the examination questions at the June 10-13, 1999, meeting.

## **NEW BUSINESS**

### **Wetland Mapping and Delineators**

Tracy Benzel requested a teleconference meeting before the September 9, 1999, meeting to discuss wetland mapping and delineators.

### **Meteorology and Soil Science**

The Section requested that 2 items be included as future agenda items: types of work the Section would consider as experience and how meteorology relates to soil science.

### **Licensure**

Tracy Benzel stated he is uncomfortable with immediate licensure and recommended 60 days for processing licenses and some form of communication between the candidate and the Section to guarantee the candidate complies with the requirements.

### **Jerry Tyler**

Jerry Tyler requested the opportunity to address the licensing staff in the Department of Regulation and Licensing, Division of Business Licensure and Regulation, during the next Section meeting.

## **RECESS TO CLOSED SESSION**

**MOTION:** Wayne Lindgren moved, seconded by Jerry Tyler, to convene the meeting in Closed Session pursuant to Sections 19.85(1)(a), (b), and (f), Wis. Stats., to consider the licensing or discipline of a person licensed by the Section or the investigation of charges against such a person. Specifically, to discuss the issue of case status reports, case closings, deliberations on stipulations that may be signed after printing of the agenda, and disciplinary proceedings. Motion carried by roll call vote: Tracy Benzel-yes; Wayne Lindgren-yes; E. Jerry Tyler-yes; and Patrick McGuire-yes.

Closed Session convened at 3:33 p.m.

The Board deliberated on applications and examination issues.

Final voting on these issues was conducted in Open Session.

### **RECONVENE IN OPEN SESSION**

**MOTION:** The Board reconvened the meeting in Open Session at 4:08 p.m. by consensus.

### **VOTING ON ITEMS CONSIDERED OR DELIBERATED UPON IN CLOSED SESSION**

#### **APPLICATION REVIEW**

The Section reviewed applications until 4:30 p.m.

The Section acknowledged that it will review applications on August 25, 1999, and will vote on the applications at the September 9, 1999, meeting.

### **SUCH OTHER MATTERS AS DEFINED BY LAW**

#### **ADJOURNMENT**

The meeting adjourned at 4:30 p.m. by consensus